



# Northern Nevada Chapter International Code Council Board Of Directors Meeting

Date: March 4th, 2026

Time: 11:00 am Meeting

City of Reno Corp Yard Learning Center  
1640 E Commercial Row, Reno

## MINUTES

### 1. CALL TO ORDER / ESTABLISH QUORUM:

- Jera Reidenbach called to order the NNICC Board Meeting at 11:15 am on March 4<sup>th</sup>, 2026.
  - I. Jera conducted roll call. The following Board Members and Officers were present: Ray Brown, Amanda Puente, Shawn Huff, Scott Snelling, Victor Olmedo, Paul Gordon, Marcus Voss, Cassidy Santos, Stacey Haltom.
- With 9 members present, a Quorum was established.

### 2. APPROVAL OF MINUTES:

- A motion to approve November 19<sup>th</sup>, 2025, Board Meeting Minutes was made by Cass, a second motion to approve was made by Paul. 11-19-25 Board Meeting Minutes approved.

### 3. TREASURERS REPORT:

- CHECKING BALANCE ON MARCH 4<sup>TH</sup>, 2025: \$15,326.65
- CD BALANCE ON MARCH 4<sup>TH</sup>, 2025: \$10,000
- 2025 taxes have been filed.
- Annual list of Officers has been updated with the Nevada Secretary of State for our Business License.
- If you haven't reviewed your 2026 membership and need an invoice to be generated, please let Teresa know.

### 4. OLD BUSINESS:

- No old business to report.

### 5. COMMITTEE REPORTS:

- TRAINING:
  - I. Since training has evolved, Marcus would like feedback from everyone on their preferences regarding how training should be conducted. Does everyone prefer day long training, or Lunch & Learn style training?

- II. The city of Reno and NNICC are preferred providers, so trainers can be certified and attendees of Lunch & Learn's can earn CEU credits. Marcus has reached out to several people and has a potential list of training topics.
  - III. Fire has an upcoming Lithium Battery training; they will get the info sent to Marcus.
  - IV. Jera would like to see Lunch & Learn training sponsored by the company conducting the training. She will draft a sponsorship form and send it out to the Board to look over.
  - V. Paul reached out to the Southern Chapter of ICC and confirmed that they can donate money to our Chapter to sponsor training.
- PARTY:
    - I. Paul would like to know if the Board wants to hold a Summer Party and a Christmas party again this year. All members were in favor, so Paul will reach out to the Grand Sierra to arrange dates for both parties. The parties are donated 100% by the Grand Sierra, and he stressed the importance of boosting attendance at these events.
    - II. Cass would like to remind everyone that he has a donation letter available and recommends soliciting for donation items for the events as early as possible.

6. NEW BUSINESS:

- Teresa would like to have all previous NNICC minutes added to the website.
- NNICC received a thank you letter from the Boys and Girls club for our donations.

7. ROUND TABLE:

- Since each Jurisdiction handles 1704 inspections differently, Shawn proposes that the board consider compiling a list of vetted Special Inspectors.
- The topic of allowing Industry Members to be elected as NNICC Board Members was discussed. If this is something that we would like to do, we will need to consider amending our bylaws to allow it.
- 2026 meeting dates will be set for the remainder of the year on the third Thursday of each month. Stacey will reserve the meeting room for all dates.

8. ADJOURNMENT:

- A motion to adjourn the meeting was made by Paul, a second motion to adjourn by Cass. Meeting adjourned at 11:44 pm by Jera Reidenbach.