



Northern Nevada Chapter International Code Council Board Of Directors Meeting Minutes

Date: 02-20-25 Time: 11:00 am Meeting
City of Reno Corp Yard Learning Center

1. CALL TO ORDER / ESTABLISH QUORUM

- Meeting called to order at 11:03 am by Emilio Lozada. All Board members present, except for Marcus Voss.

2. APPROVAL OF MINUTES

- Emilio Lozada asked for a motion to approve the 9-18-25 Board Meeting Minutes. 1st motion to approve by Cass, 2nd by Paul. 9-18-25 Board Meeting Minutes approved.

3. TREASURERS REPORT

- CHECKING: \$9949.01, SAVINGS: \$8342.42, TOTAL: 18292.43
- BOOKS: An email was sent to the Board requesting approval of the books for 2020-2024. Paul reviewed and approved; approval is still needed from two additional Board members.
- MEMBERSHIP DUES: Washoe County, State of NV Mechanical Compliance, and Sparks Building have all been invoiced. A complete list of members from Reno Building, Fire, and Code, Sparks Fire, Carson City Building, Churchill County, Fernley, State of NV Fire, Industrial Relations, Mechanical Compliance, Storey County, Town of Truckee, Truckee Meadows Fire is still needed, so that membership dues can be invoiced.
- TAXES: 2024 taxes haven't been filed yet. Last year an accountant was paid \$550 to file, and Teresa is considering filing herself to save money.
- HIGH-YIELD SAVINGS: A motion was made by Teresa to open a high-yield savings account and close the US Bank Money Market account. 1st motion to approve by Rob, 2nd by Cass. Motion to open a high-yield savings account approved. Teresa would like to add Stacey as a second signer on the accounts.
- TRAINING INVOICES: John England will invoice NNICC for 2 full-day training courses on April 22nd, and May 20th. The cost of each course is \$3500. He will include a free half-day Permit Tech training on May 21st. A motion was made by Teresa to set the cost for members to attend at \$200 for a full day class, and \$75 for a ½ day class, with an additional \$50 per class fee for non-members. 1st motion to approve by Cass, 2nd by Dan. Motion setting cost for training classes approved.

4. OLD BUSINESS

- Nothing to report.

5. COMMITTEE REPORTS

- TRAINING: Paul and Marcus will continue to work on upcoming training classes. Tentative dates for classes with John England are 4-22-25-NEC Full Day class, 5-20-25-IRC Full Day class, and 5-21-25 Permit Tech half-day class.
- EVENTS: Cass will be meeting with The Atlantis to work out the details for the 2025 Christmas party. He has spoken with Scheels to solicit donations for auction items.

6. NEW BUSINESS

- Emilio suggested reducing the General Meeting schedule to 4 times per year, aligning with the Board Meeting schedule. We will need to investigate the bylaws to see how often we are required to hold General Meetings. If General Meeting dates are reduced, Teresa would like to increase the Board Meetings from 30 minutes to 1 hour.
- Emilio suggested amending the bylaws for future code adoptions, to include specific timelines.
- We need to update the NNICC Secretary of State information. It was last updated by Aaron a year ago.
- Stacey and Emilio will work on the ICC report together in the near future.
- Emilio asked for a motion to approve the draft for the 2024 Northern Nevada ICC Code Amendments. 1st motion to approve by Teresa, 2nd by Paul. The draft for the 2024 Northern Nevada ICC Code Amendments is approved.

7. ROUND TABLE

- The Fire Code amendments are near completion. There will be a meeting held to review the draft on 3-25-25, industry is invited to attend.

8. ADJOURNMENT

- Emilio asked for a motion to adjourn the meeting. 1st motion to adjourn by Rob, 2nd by Paul. Meeting adjourned at 11:36 am.

This agenda and supporting materials, when appropriate, have been posted at:

<https://nnicc.org/events/>