

May 2019 Board of Directors Meeting Minutes

DATE: Wednesday, May 8, 2019 11:30 – 1:30

WHERE: BJ's BarBQ, 80 Victorian Avenue, Sparks, NV

Meeting was called to order at 12:15 by President Paul Gordon.

- 1) Roll Call of Officers. Quorum established. All present except Shawn Keating and Marcus Voss. It was announced at this time that Shawn Keating is the new Chief Building Official at the City of Fernley and probably didn't get the last email. (Cindi will follow up.) A motion was made by Teresa Parkhurst to approve Past President and (now) retired Steve Le Cam as an Honorary member of NNICC as described by the by laws. Ron Bodner 2nd the motion and it was approved by the Board. Steve thanked the Board.
- 2) Previous Meeting Minutes. Minutes from the February Board of Director's meeting were distributed, reviewed and were approved. (Pennington 1st, Bodner 2nd) Motion carried.
- 3) Treasurer's Report. Teresa Parkhurst reported that our current balance is a little over \$25K. Teresa will provide an update of the Annual Audit Review, potential investment development and our taxes at the next Board meeting in August.
- 4) Old Business.
Training. Paul Asked the Board about the quality of training presented and everyone agreed the effort and that the training presented were worth the dollar spent. Meranda indicated as a manager that it is the best use of our budgets to use local training for CEUs.
- 5) Communications and Reports.
Training Classes. Jon Pennington indicated that last week he contacted a number of local electrical contractors to let them know of the 2017 NEC Commercial Electrical Class training next week, May 14th and May 15th, 2019. Thanks Jon.

Jon indicated he is willing to work with Fire to present Fire Training later in the year. Cindi thought that there is an annual conference for Fire Prevention in October, so November might be a better month. She will re-send the emails between Jon and Willie Seirer, Reno Fire Prevention Bureau, so they can move forward with planning this class.

We have the Chapter 7 Training in June.

The Board addressed the issue of class fees. The Board decided to increase the class fees as follows:

1/2 day (4 hour) training (.4 CEUs)	member \$50	non-member \$75
All day (8 hour) training (.8 CEUs)	member \$75	non-member \$100

City of Reno Community Development and Code Enforcement employees do not pay for attending, so the class fees will be collected from remaining attendees. It should pay for the class.

The Board discussed successes and changes to consider. Paul requested that we start training at 730am. It is a much better use of our time and instructors that we have flown in are ready to go that early. Most inspectors start at 7. Code starts at 6 am. The Corp Yard is open at 6 am.

We will stay with Tuesday/Wednesdays as those days seem to work best and continue to offer the class twice which costs us less for instructors and allows for personnel scheduling.

Teresa indicated that some of the training can be held at Sparks as well for ease. Cindi offered to step up and help with the set up, welcoming instructor, introductions, sign in sheets, certificates etc. Arthur will be handling lunches.

There will be no training in August. Jon will schedule Legal Aspects for September, 10th-11th, and have the Solar Class in October, 8th and 9th. We will try to get the Fire Class scheduled November 19th-20th. Fire Captain Willie Seirer sent Cindi the details on the class they are requesting and they will assist with funding. We will skip a December training class.

Paul Gordon had an exciting announcement. The City of Reno Building Department has generously offered their financial support to NNICC and will be partnering with us again to make our CEU training happen in fiscal 2019-2020. A seven (7) specific course list was requested:

- Electrical Grounding and Bonding
- Photovoltaic Solar Applications/Systems
- Chapter 500 – Hazardous Locations
- Elevators
- Transformers/Motors
- Accessibility
- Mechanical/Plumbing

Paul requested the first class, Grounding and Bonding - happen July 9th and 10th, 2019. Paul will arrange this class. We are looking for Hazardous Locations January 2020, Accessibility in February 2020, and a UPC/UMC Class In March 2020.

We discussed the funds available from ICC, which is about \$1500, (although there are specific reporting requirements we must fulfill, so we can discuss.)

Training @ Monthly Meetings

Jim Lopey, former Undersheriff from Washoe County, is presenting training next week at our May General Membership meeting. Cindi will get that agenda to Teresa. Paul is checking on the exact title and his AV needs.....

Paul asked about the interest in having TMWA's Jack Byrom provide training, as well as a representative from PrimSource, who can cover the latest fasteners, (screws and nails.) It was mentioned that we have not met the new local Simpson Strong Tie rep yet. Paul will schedule the June and July monthly general membership meeting training.

6) Committee Reports

Website. Dan West has volunteered his building permit clerk, who maintains the City of Truckee Bldg Dept website, Karolina Scarcia, to take over the website as our NNICC Webmaster. Dan West will send her email to Cindi. Cindi will distribute her email address. Teresa will contact her with log in information, access, etc. She will be responsible for posting training class flyers and information, the President's letter, and agendas and minutes as required and to make the website payment portal is working appropriately for classes and memberships. For Board members, please assist Karolina Scarcia when sending a request to her - is to provide her with specific information and wording you need posted. Dan indicated that she would be invited to the Board meetings so we can all meet her and be present so she has direct knowledge of our upcoming events, plans, etc. (Cindi will add her to distribution list for Board meetings.)

Events. Arthur Leon asked the Board and after a brief discussion, agreed a Friday afternoon at 4pm would work best, a member and their guest get in free with two drink tokens. Arthur will schedule and send the Board details, (cost/location/dates by next month.)

7) New Business.

ICC Region I. Dan West explained that we are represented by Region I in ICC, but we are not members of Region I. He indicated that the Region I President would like to come to our Board meeting and discuss the benefits of joining ICC Region I. The Board agreed and **Dan West will invite him to our August Board Meeting.**

NOBO. Mark Meranda explained our history of NOBO membership (Nevada Organization of Building Officials.) (see: www.nevadabuildingofficials.org) The following information was taken off the website directly for ease of explanation but it summarizes the discussion:

"The Nevada Organization of Building Officials (NOBO) is a nonprofit corporation representing the Building Officials from each jurisdiction throughout Nevada. The goal of NOBO is to promote statewide uniformity on the adoption of construction codes by each jurisdiction within the State of Nevada. This goal will also help in developing consistent statewide interpretations of those codes thus providing better consistency in the application of these codes. NOBO also has the ability to provide lobbying efforts for the legislative process as it relates to enhancing a safe, built environment and elevating the profession of building officials."

Meranda explained that NOBO hired the lobbyists this year during legislature which essentially defeated a few bills presented that would not have been beneficial to our professional goals and the industry/businesses. He strongly encouraged our membership, and although we acknowledged it is pricey, we do benefit as an organization from the political access, training and legislation. We have previously been NOBO members, but when finances were tough, we stopped paying. Meranda made a motion that we pay starting in 2020 (it is an annual fee) with the NNICC President as our defacto representative. NOBO meets twice a year. Steve Le Cam added to the motion that NOBO should appear on Board Meeting Agendas under "Reports" as a standing item and made a 2nd with that amendment, and the Board approved the annual membership fee starting in 2020. Teresa requested an invoice to pay our membership.

Scholarships. In absence of Marcus Voss, Paul Gordon asked the Board about the interest in offering a scholarship to local student (s) of a yet undetermined amount, entering an appropriate trade school or program. The Board was in agreement that we should consider this outreach opportunity. Mark Meranda indicated he would check into the scholarship our local AGC currently offers. **We would need to budget the funds, and make some type of candidate qualifications and selection parameters. (Marcus Voss)**

Board Meetings The Board discussed our Board meeting schedule and decided that the summer quarter Board Meeting would immediately follow our General Membership Meeting in August due to our increased work levels over the summer months, plus vacations.

8) Adjournment: Gordon 1st, 2nd Ron Bodner, motion carried. 1:23 pm.

Next meeting: Wednesday, August 14th, 2019, 1-2 pm Following the General Membership Meeting at the City of Reno Corporation Yard Learning Center. **(Cindi to book extra hour)**

Respectfully submitted,
C Gil-Blanco

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