



February 2019 Board of Directors Meeting Minutes

DATE: Wednesday, February 13, 2019

WHERE: Grimaldi's Pizzeria 1180 Scheels Drive, Sparks NV

Meeting was called to order at 11:40 am by President Paul Gordon.

- 1) Roll Call of Officers. Quorum established. All present except (excused) Dan West and Marcus Voss. Gordon opened with welcoming our new Board members. City of Reno Building Manager Chris Pingree was also invited but apparently unable to attend.
- 2) Previous Meeting Minutes. Minutes from November's Board of Director's meeting were approved. (Meranda 1st, Bodner 2nd) Motion carried.
- 3) Treasurer's Report. Teresa Parkhurst reported that our current balance is \$22,284.77. We have 150 member contacts, with 111 of those being Class "A." She billed out \$5900.00 in membership dues and has received \$3000 thus far. Gordon asked about historic numbers. We will have to ask Le Cam. (Gil-Blanco will reach out to him to make sure he is included in the future as our immediate Past President.) Not sure who has all the past records of membership. The Board discussed recruiting more Code and Fire Prevention Officers.

Teresa asked about the possibility of looking for another investment instrument for a portion of our monies, as the current balance is earning a lowly 13 cents a month. After discussion, Gordon made a motion to authorize the Treasurer to seek out and invest a portion of our funds she deemed appropriate in a CD or similar type financial instrument, with varying maturity dates. (1st Pennington, 2nd Meranada.) Motion approved.

The Annual Financial review is due. Teresa asked last year's Annual Financial review committee again, Ron Bodner, Peter Jordan and will ask Dan West to perform the review again this year.

The pending tax issue was addressed. Gil-Blanco will ask a few accountants for pricing. Gordon made a motion to spend up to \$1600 to get our tax issue resolved. (1st Gil-Blanco, 2nd Pennington.) Motion carried. Gil-Blanco will get the information to Parkhurst ASAP. Gordon added that we need to make sure our Tax Exempt status is updated as well as our Secretary of State filing.

- 4) Old Business.
Training. Paul announced that he was able to work with the City of Reno's Building Manager, Chris Pingree this year and we obtained permission to use a portion of \$21,000 budget to supplement our training funds and sponsor classes. We are grateful for this opportunity to provide a quality product.
 - Permit Tech/Zoning Inspector Course is on track for February 26th and 27th. City of Reno Corp Yard. (This is an 8 hour class offered two days in a row.) Parkhurst indicated the initial interest is low, but this is a class the managers asked for. Please make sure you send the flyers to local contacts, and push the class. Gordon asked about the possibility of searching out a sponsor for bagels and coffee in the morning? Please check around....

- The 2nd class we will be offering will be March 26th or 27th, the popular and demanded 2018 Multi-Family Class. This class will be held at the City of Sparks. *Again, Gordon asked about the (continued) possibility of searching out a sponsor for bagels and coffee in the morning? Please check around....*
 - The third class Gordon arranged is the NEC Changes/Swimming Pools in April. There will be a WC3 Commercial Electric Class in May. And finally, a Chapter 7 IBC Fire and Smoke Class in June.
- 5) Communications and Reports. Gordon reported that the City of Reno employees are going through a Comp and Class Study currently. Sparks (Pennington) indicated that they just went through it. Washoe County (Keating) has openings for Plans Reviewers, especially in commercial. Sparks (Pennington) reported that they are in a commercial cycle right now as well. Many Multi-family projects and the Nugget amphitheater. Meranda as member of NOBO reported that they are tracking new legislation, there are two bills they are closely watching. He will provide a legislative update at the next general membership meeting. Jordon (Reno) reported that the Motel Inspection Program is up and running. Gordon indicated that there were ICC Hearings scheduled for Group B Changes April 28-May 19th in Albuquerque, New Mexico. Gordon also reported that Home Depot will be sponsoring the ICC Building and Safety month. #buildingsafety365. More to follow on that. Reminder Edu-Code in Vegas this year is March 10-15th, 2019. Sparks will be sending three. *If you are going, reminder to get contact info on the quality speakers/instructors for NNICC future classes.*
 - 6) Committee Reports

Website. We need help with the website. There needs to be a new letter from the President, as well as updated membership pricing, etc. Parkhurst who has been handling Treasurer, Training, and Website, asked that we look at making this a separate function and Gordon suggested hiring someone outside the organization to manage the website.

Events. Arthur Leon is going to chair the Events Committee. Gil-Blanco indicated that Ken Andrews from the State of Nevada Division of Industry (Elevators) will Co-Chair the Committee. Discussion ensued about the Annual Christmas Party, a summer barbeque and a summer activity. *Leon to report back.*

Training. *Jon Pennington volunteered to Chair the Training Committee for the 2nd half of the year and Shawn Keating will Co-Chair. Discussion followed about FEMA and possible Flood Damage Assessment.*
 - 7) New Business.

The 2019 NNICC Calendar was established, with a Board meeting dates, their potential locations and the General Membership Meeting dates. *Gil-Blanco will make this calendar available at the next general membership meeting.*
 - 8) Adjournment: Meranda 1st, 2nd Gil-Blanco, motion carried. 1:18 pm.

Next meeting: Wednesday, May 8th 7, 2018, 11:30 -1 pm BJs Barbeque, 80 Victorian Avenue, Sparks.

Respectfully submitted,
C Gil-Blanco

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